

Hartsville-Trousdale County Water & Sewer Utility District

Board of Commissioners Meeting Minutes

Date: September 2, 2025

1. Call to Order

The meeting was called to order by Co-Chair Mark White.

2. Invocation

The invocation was offered by Mayor Jack McCall.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Tony Crook.

4. Roll Call

Board Members Present:

- Mayor Jack McCall
- Elizabeth Harper
- Lonnie Taylor
- Mark White

Others in Attendance: Tony Crook, Emily Walker, Evan White, Rosie Myhan, and Ryan Hogan.

5. Approval of Agenda

No amendments were made. The agenda was approved on a motion by Elizabeth Harper, seconded by Lonnie Taylor. Motion carried.

6. Approval of Minutes

The July 2025 meeting minutes were approved on a motion by Elizabeth Harper, seconded by Lonnie Taylor. Motion carried.

7. Financial Report

The July 2025 financial report was approved on a motion by Lonnie Taylor, seconded by Elizabeth Harper. Motion carried.

8. Reports

Engineering Report – Evan White, Mid-Tenn Engineering

- WTP #1 has been painted; additional repairs were required due to rust discovered during cleaning. The plant is currently undergoing disinfection.
- WTP #2 painting is in progress.
- Water Treatment Plant public notice ended on September 1, 2025; awaiting permit or comments regarding the withdrawal permit.
- Browning Branch Booster Station plans will be submitted to the state on September 3, 2025.
- Sam Beasley wastewater pump remains in design.
- Hydraulic model is being calibrated based on system pressures and flows.
- Director's Order: 60 days to complete a distribution optimization plan. Mid-Tenn Engineering will complete and submit. Additional instrumentation will be required at the water plant.
- Bids for ARP Waterline DW-PDC-02 were opened on August 11, 2025. Kemp Brothers Construction was the low bidder. Motion by Lonnie Taylor, seconded by Elizabeth Harper, to award the bid to Kemp Brothers Construction. Motion carried.
- Tube settlers delivered; installation scheduled to begin September 8, 2025.

Water Loss Report – Emily Walker

- Water loss has increased due in part to intermittent issues with the meter at the water plant.

Manager's Report – Tony Crook

- A new raw water pump has been installed at the river intake.
- A fire hydrant at West Main St. and Stott Ave. has been replaced.
- Deteriorating water lines at Gregory St., Hall St., and Wilson St. are failing under 80 psi pressure. Options for replacement will be researched and presented at the next board meeting.

9. Public Comments

- Ryan Hogan (Garrott Brothers Ready Mix): Requested review of sewer charges, as their facility uses water in concrete batching but is not connected to sewer and has no restroom facilities. After discussion, the issue was tabled for further review at the next meeting.
- Rosie Myhan: Addressed recent changes to subdivision vesting rights. She is working with planning consultants to assess potential impacts on the utility. Rosie will provide a list of approved subdivisions (dating back to the 1970s) for review of water service feasibility.

10. Adjournment

Motion to adjourn was made by Mayor Jack McCall, seconded by Elizabeth Harper. *Motion carried.*